
Things to remember

Initial steps to be taken



Spoken to GP Surgery or Bereavement Services about obtaining a Medical Certificate for Cause of Death (death certificate)



Made appointment to Register



Finding Documents Required: Medical Certificate for Cause of Death, Birth Certificate, Medical Card, Marriage Certificate (IA)



Check if deceased had a will, written instructions for a funeral, Pre-Paid plan or Pre-Arranged their funeral



Inform Solicitor (IA)



Made appointment with Funeral Director



Official documents to obtain at Registration



Obtained a Registrars Certificate for Burial or Cremation (for Funeral Directors Use only)



Purchased sufficient copies of the Certified Copy of Entry (We recommend getting 6 copies)



Form BDS for Department of Work and Pensions



Things to remember to confirm or bring in to your Funeral Director



Registrar's Certificate for burial or cremation (IA)



Wording for Newspaper Notice



Number of Limousines Required



Funeral From/Return Address



Catering Requirements



Service Sheets - Number Required / Photograph(s) for Cover



Hymns/Music Requirements (confirm after discussing with officiant)



Charitable Donations



Floral Tributes



Instructions for Jewellery/Personal Effects



Bring in Clothes & Personal Possessions



Instructions for Cremated Remains (IA)



Let Family & Friends know of the Confirmed Arrangements



(IA) - If Applicable
